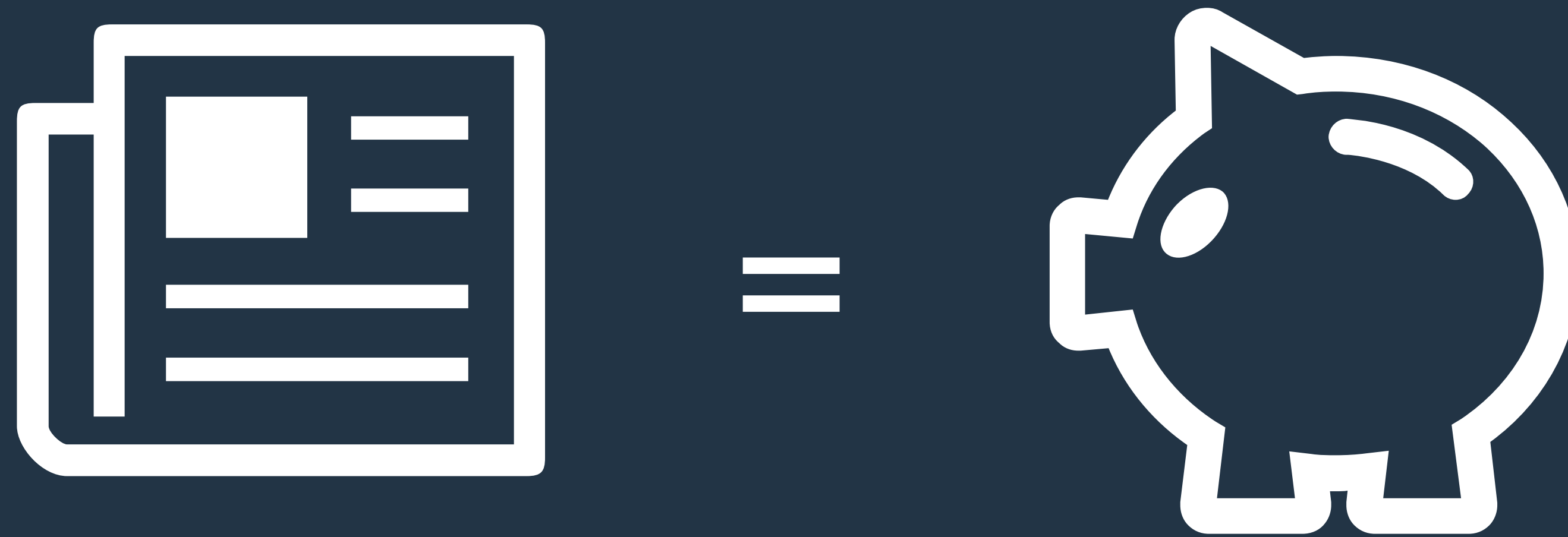


Don't review everything!



**Metadata is your best friend
to control eDiscovery \$\$\$**



**MONTHLY STORAGE
FEE\$**

Ranges from \$20-40/GB/Month

**TIFFING
FEE\$**

Ranges from \$0.03 to \$0.06/page

**PRODUCTION
FEE\$**

Ranges from \$0.01 to \$0.03/page

**Watchout for unexpected
eDiscovery \$urprise\$**



NOT



- ✓ *SSL always*
- ✓ *Data encrypted at rest*
- ✓ *Strong password reqs*

**Make sure your vendors
have the proper security.**